



Career Opportunity

Cleaning Person

Closing Date 2023-05-31.

Reference: 2223-2023-285

Rate of pay: 33,253 – 42,075 annually

Classification: CSG-K

Outcome: Permanent and temporary

Work environment: On-site

Work location: Ottawa, Ontario

Service area / Division: Parliamentary Precinct Operations / Building Support Operations

Area of selection: Open

Language requirements: - - A

About the role

As part of this team, you will provide cleaning services to office suites throughout the Parliamentary Precinct buildings.

In addition, the Cleaning Person is accountable for the quality of work performed and for the efficient use of supplies. The incumbent must recognize the need for cleaning and select the cleaning agent to be used and the tools or materials required for effective cleaning of the various fittings and fixtures.

Hourly Rate: \$18.20 - \$23.04

Weekly hours: 17.5 (Salary will be prorated to reflect the number of hours worked)

Top reasons to join the team

If you are a team player and enjoy working in a collaborative and operational environment, this position may be for you. You will have a unique opportunity to work in the prestigious offices of the Parliamentary precinct. You will play a key role in providing exceptional client service by maintaining a proper hygienic environment. Professionalism, tact and diplomacy will be required to perform the work.

What you need

Education	<ul style="list-style-type: none">Secondary School Diploma OR an acceptable combination of education, training and/or relevant experience.
Experience	<ul style="list-style-type: none">Ability to read and understand the instructions for the use of various equipment and cleaning agents;Experience in performing cleaning functions that comply with the standards established by the Workplace Hazardous Material Information System (WHMIS);Knowledge of techniques, tools and cleaning agents used to clean the washrooms and offices;Experience in operating a personal computer (Email, Internet).



Work where history is made

Other

- Should have a valid WHMIS 2015 for Workers certification, issued as of January 2018 or later
- You must be able to work from 5am to 8:30am on weekdays (Monday to Friday).

Outcome

Staff the positions of Cleaning Person on an indeterminate (permanent) OR determinate basis (temporary).

Create a pool of potential candidates that may be considered to staff future vacancies for this position or for other similar and/or related positions on an indeterminate and/or determinate basis.

Consideration may be given to candidates with other linguistic profiles.

Competencies

Candidates will be evaluated against the House of Commons Administration Competency Framework – Operations.

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